



**Youthful Offender Block Grant**  
**Actual Expenditure Report for Fiscal Year 2010-2011**  
**Due Date: October 1, 2011**

On or before October 1, 2011 each county is required by Welfare and Institutions Code (WIC) Section 1961(c) to prepare and submit to the Corrections Standards Authority (CSA) on its utilization of Youthful Offender Block Grant (YOBG) funds during the 2010-2011 fiscal year. The annual report must include a description of the programs, placements, services and strategies supported by YOBG funds, and an accounting of all YOBG expenditures and performance outcomes. Submission of this completed report satisfies the legal requirement for reporting on all but performance outcomes, which is satisfied by submitting a separate Performance Outcome Report

In completing this report you may find it helpful to refer to both the information you provided in the YOBG Funding Application for fiscal year 2010-2011 that you submitted in May 2010, as well as the more recent YOBG Funding Application for fiscal year 2011-2012 that you submitted this past May. The later may be particularly helpful due to its closer similarity in reporting format to this Expenditure Report.

Prior to completing this report save the file using the following naming convention "(County Name) 2010.2011YOBG Expenditures" (e.g., Mono County would name the file "Mono 2010.2011 YOBG Expenditures").

Once the report is complete, attach the file to an email and send it to JJDP@cdcr.ca.gov. After CSA reviews the report we will notify the Primary Contact identified below if additional information is required. Once the report is approved, we will notify both the Chief Probation Officer and the Primary Contact. For any questions concerning completion of the report please contact Kim Bushard at 916-324-0999 (kim.bushard@cdcr.ca.gov) or Oscar Villegas at 916-445-3146 (oscar.villegas@cdcr.ca.gov).

**A. CONTACT INFORMATION**

COUNTY NAME	DATE OF REPORT

**B. CHIEF PROBATION OFFICER**

NAME	TELEPHONE NUMBER	EMAIL ADDRESS
ADDRESS	CITY	ZIP CODE

**C. PRIMARY CONTACT (to be listed on CSA website)**

NAME	TITLE
TELEPHONE NUMBER	EMAIL ADDRESS

**D. SECONDARY CONTACT FOR REPORT**

NAME	TITLE
TELEPHONE NUMBER	EMAIL ADDRESS

**COMPLETING THE REMAINDER OF THE REPORT:**

The report consists of several worksheets. Each worksheet is accessed by clicking on the labeled tabs below. (You are currently in the worksheet titled "CONTACT INFORMATION".) Complete the report by providing the information requested in each worksheet. The next worksheet labeled "SUMMARY TABLE" contains a table for summarizing all YOBG and associated additional expenditures for fiscal year 2010-2011 in terms of identified Expenditure Categories.

The worksheet labeled "EXPENDITURE DETAILS" requires you to report a detailed accounting of actual expenditures for each Expenditure Category you identified in the previous worksheet, as well as other information regarding the services that were provided and the youth who were served.

The last worksheet, labeled "YOBG TOTALS" automatically totals the YOBG expenditures you report in the "DETAILED EXPENDITURES" worksheet, and requests that you verify this total and provide a breakdown of the funding year allocation amounts for these expenditures.

Throughout the report you are cautioned to restrict your narrative responses to the spaces provided. Portions of responses extending beyond the space limitations will not be reviewed/considered as part of the report.